



# CAREERS NOW PROGRAM

## STATE OF TENNESSEE CONSTITUTIONAL OFFICERS

DALE SIMS  
STATE TREASURER

JOHN G. MORGAN  
COMPTROLLER OF THE TREASURY

RILEY C. DARNELL  
SECRETARY OF STATE

### APPLICATION SUPPLEMENT (PLEASE TYPE)

#### PERSONAL DATA

Last Name	First	MI	Date of Birth	Social Security Number — — —
Present Mailing Address	City	State	Zip	Present Phone Number ( )
Permanent Mailing Address	City	State	Zip	Permanent Phone Number ( )

#### COLLEGE/UNIVERSITY

Name and Location of School	Dates Attended (Mo/Yr) From To		
Type of Degree(s) Received or to be Received	Major Field of Study	GPA	
Graduation Date or Anticipated Graduation Date			

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List any academic honors, involvement in extracurricular activities, and positions held in organizations, fraternities, etc.

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**Note: A current resume and official transcript must accompany this application.**

*The State of Tennessee is an Equal Opportunity Employer. Discrimination on the basis of age, race, sex, color, religion, national origin, disabling condition, or any other non-merit factor is prohibited.*

**AREAS OF INTEREST** From the following potential assignments, please indicate your preference(s).

Treasury Department

- ☐ Claims Administration
- ☐ Retirement System
- ☐ Investments
- ☐ Internal Audit
- ☐ Accounting and Support Services
- ☐ Management Information Systems
- ☐ Baccalaureate Education System Trust (BEST)
- ☐ No Preference

Comptroller of the Treasury

- ☐ Financial and Compliance Auditing
- ☐ Performance Auditing
- ☐ EDP Auditing
- ☐ Computer Assisted Mapping
- ☐ Tax Relief
- ☐ Legislative Research
- ☐ Management Information Systems
- ☐ State Board of Equalization
- ☐ Bond Finance
- ☐ No Preference

Secretary of State

- ☐ Elections Administration
- ☐ Charitable Solicitations Regulation
- ☐ Business Services Division
- ☐ Administrative Law
- ☐ State Library and Archives
- ☐ Management Information Systems
- ☐ No Preference
- ☐ Economic Council on Women

**If selected for the program, are you available to work regular state office hours (8:00 a.m. to 4:30 p.m.) Monday through Friday during the term for which you are applying?**

A. ☐ Yes      B. ☐ No

If no, how many hours per week and during what time periods are you available? \_\_\_\_\_

**Term applied for:**

☐ Spring☐ Summer☐ Fall

**CAREER GOALS STATEMENT** In 100 words or less, describe your career goal(s) and professional interest(s).

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**SIGNATURE:** I certify that the information given in this application is correct and complete to the best of my knowledge. I further authorize and request each former employer, educational institution, or organization (including law enforcement agencies) to provide all information that may be sought in connection with this application.

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Student Signature

Date \_\_\_\_\_